

Minutes of Meeting of Directors
Cherokee County RWD 13
20102 W Cookson Bend Rd - Cookson, OK 74427
Thursday, October 19, 2023, at 1:00 pm

Directors: Norman Shipley, Pat Williams, Susan Creswell

: Jesse Dry- Plant Superintendent; Hisham Sokhun- Operator

Guests: Tim Bowmar, Brian Blair, Wanda Sanders

Pursuant to the laws of the state in which this corporation is organized, and its bylaws, a meeting of the Directors of the Corporation was held at CCRWD 13 20102 W Cookson Bend Rd, Cookson, OK on October 19, 2023, per the agenda posted October 17, 2023, at 1:00 p.m. pursuant to public notice requirements thereof in writing and posted on the gate of the Business office. Present at the meeting was a quorum of Directors and have signed their names below. As evidenced by their signature the directors hereby waive any meeting notice that may be required. The meeting was duly called to order by Norman Shipley at 1:00 p.m. The following items of business were resolved:

CONSENT AGENDA

Discussion, Action, Report:

After review of the Consent Agenda for September 2023,

1. Approval of minutes for September regular meeting: Unanimously approved
2. Payment of claims presented by Mike Green: Unanimously approved
3. Financial Report: presented by Mike Green:
Operating cash up, 12% overdue. Cherokee Nation prepays has overinflated cash holding.
4. Special Meeting Minutes Unanimously approved
5. Cutoffs: Change policy to allow cutoffs after 30 days. Unanimously approved
6. New memberships: One new membership request presented by Hisham Sokhun and Wanda Sanders: Customer adds approx. 450 feet of line to edge of property and pays install plus first year and new membership. Unanimously approved

UNFINISHED BUSINESS

Discussion, Action, Report:

1. Office Report –
Brian Blair hired to fill vacant office position: Unanimously approved

REGULAR BUSINESS

Discussion, Action, Report

1. Set up autopay for truck payment. Motion carried/ take minutes to bank. Unanimously approved
2. Set up autopay for postage machine and printer. Unanimously approved
3. Discuss employee benefits and insurance: investigate and discuss with District 16 and Water District Association Motion carried
4. Discuss 10% pay increase for full time employees- approved/ put on agenda for “merit based pay raise”

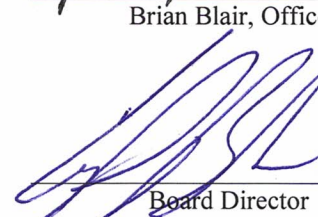
ADJOURNMENT:

There being no further business before the Board, **Norman Shipley made a motion to adjourn, Pat Williams seconded, motion carried unanimously. Meeting adjourned at 2:00 p.m.**

Respectfully Submitted,



Brian Blair, Office



Board Director