Minutes of Meeting of Directors
Cherokee County RWD 13
20102 W Cookson Bend Rd - Cookson, OK 74427
Thursday September 18th, 2025 at 1:00 pm

Directors: Cory Beights, Tim Bowmar, Pat Willaims, Susan Cresswell, Norman Shipley
Staff: Jesse Dry- Plant Superintendent, Hisham Sokhun- Operator, Brian Blair- Office
.sts: Jonathan Pipkins (Myers Engineering), Heather Hendricks (Burnt Cabin RWD), Jack Roye

Pursuant to the laws of the state in which this corporation is organized, and its bylaws, a meeting of the Directors of the Corporation was held at CCRWD 13 20102 W Cookson Bend Rd, Cookson, OK on September 18th, 2025 per the agenda posted September 16th, 2025 at 1:00 p.m. pursuant to public notice requirements thereof in writing and posted on the gate of the Business office. Present at the meeting was a quorum of Directors. The meeting was duly called to order by Cory Beights at 1:00 p.m. The following items of business were resolved:

CONSENT AGENDA

1. Approval of Minutes from August Regular and Special Meetings: Motion: Tim Bowmar to approve, 2nd:Norman Shipley, motion carried to wit: Cory Beights, aye, Susan Cresswell, aye, Pat Williams, aye.
2. Payment of Claims- Noted a large payment to Quicksilver and Myers Engineering for new filter skid project- Motion: Tim Bowmar to approve, 2nd:Norman Shipley, motion carried to wit: Cory Beights, aye, Susan Cresswell, aye, Pat Williams, aye.
3. Financial Report- Operating cash overstated to $238,000.00 to draw down of OWRB funds. We are up $50,000 in billing over last year and spending less. New pumps could be large expense pending warranty from factory. We need to buy an additional pipe roll for Hwy Project reroute for $1400.00. Our 1.87 million ORWB loan after original fees comes to approximately 2 million with interest accrued. We currently have 1.78 million in current contracts with $250,0000 cash left. This money has to be used on a project- possibly toward outdated meter replacement. We need to contact OWRB to find out what is allowed. We still need a new tower but $250,000 is not enough to start. New meters would be a better application if approved. The old tower is deteriorating rapidly. Bad testing would enhance funding opportunities. Motion: Tim Bowmar to approve, 2nd: Susan Cresswell, motion carried to wit: Cory Beights, aye, Pat Williams, aye, Norman Shipley, aye.
4. Cut-offs: significantly reduced this period, only 8- Motion: Tim Bowmar to approve, 2nd: Pat Williams, motion carried to wit: Cory Beights, aye, Susan Cresswell, aye, Norman Shipley, aye.
5. Forfeitures: - None
6. Adjustments- None
7. New Memberships/Transfers for approval- NEW (Boyd) 2106- 550 Rd (denied pending septic approval)

UNFINISHED BUSINESS

Discussion, Action, Report:

1. Operator Report – Jesse Dry (plant operations/line maintenance)
   Just a few leaks this period, one 6" line by the fire station which has busted a few times. Also been working with the new skid install crew. Need work change order #5 for K&M approved but it was received after agenda posted. We need a structure to protect the new pumps (several possible options discussed). Jack Roye added that we should add 1.5% per month to ODOT for late payments on the Hwy Project
2. Office- Brian Blair

- Disbursement request 16- K&M
- Disbursement request 17- Quicksilver
- Myers invoice 223177-10
- Myers invoice 223015-11
- B&H Pay Application #3 (ODOT)
- K&M Change Order #4- Motion: Tim Bowmar to approve, 2nd: Susan Cresswell, motion carried to wit: Cory Beights, aye, Pat Williams, aye, Norman Shipley, aye.

NEW BUSINESS

Discussion & Action:

Heather Hendicks with Burnt Cabin RWD addressed the Board with questions concerning hiring engineers for water district projects, specifically Myers Engineering.

Discuss and possible action reference Jonathan Pipkins (Myers Engineering) - Update on current projects. Discuss possible action regarding the filter installation and the intake dock project. Filter System: still need to cut channel in concrete and run drain to floor drain which was included in the original scope. Dock: only task remaining is to insulate pipes. Hwy Project: The reroute was discussed and Jonathan advised that Myers will not draw remaining monies on ODOT contract and will let that money go back.

ADJOURNMENT:

There being no further business before the Board, **Cory Beights called the meeting adjourned at 2:00 p.m.**

Respectfully Submitted,

Brian Blair

Brian Blair, Office

x Susan Cresswell

Susan Cresswell
Board Secretary