

NOTICE OF REGULAR MEETING  
AND AGENDA FOR  
CHEROKEE COUNTY RURAL WATER DISTRICT 13

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Rural Water District 13 of Cookson, Oklahoma will hold a regular Board Meeting Thursday, October 17th, 2024 at 1:00 p.m. at the Water Plant Office located at 20102 W Cookson Bend Rd, Cookson, OK 74427.

**AGENDA**

The following is business for consideration by the Board of Directors at the above meeting:

**NOTE:** "Possible action" includes, but is not limited to, approval, authorization, adoption, rejection, denial, amendment, taking no action or tabling the item for disposition at a later date or time.

**ROLL CALL**

**CONSENT AGENDA**

1. Approval of Minutes from September Regular Meeting
2. Payment of Claims- Jack Roye
3. Financial Report- Jack Roye
4. Cut-offs
5. Forfeitures- 1601- voluntary Princess Drive In apartment (will be demolished)
6. Adjustments- 1242 Sleepy Hollow RV, normal use around 24,000 gallons. August usage 71,310 gallons. September usage 23,490 gallons. Sham can explain how formula adjustment will not fit with this leak 1835 Osborne, August usage 18,860 gallons, September usage 1,910 gallons. Formula adjustment for \$312.62 bill would be \$172.75 adjustment (repaired by plumber with invoice provided)
7. New Memberships/Transfers for approval- 1956 Keith Tyler to Jason McGlasson, 128 forfeited in 2017 to Alene Grimes

**UNFINISHED BUSINESS**

Discussion, Action, Report:

1. Operator Report – Jesse Dry
2. Office Report – Brian Blair  
Began work with Jamie Henson OEQ to gain loan compliance. Have completed Asset Management Plan. Will continue to work with Jamie and Julie Hudgins

**NEW BUSINESS**

Discussion & Action:

Discuss and possible action reference Jonathan Pipkins (Myers Engineering) - Update on current projects. Discuss possible action regarding the current Hwy project, filter installation, RIG grant and the intake dock project.

Discuss and possible action concerning early payoff of FAP loan. We have \$150,785 in the debt service account that can only be used to pay off the loan.

Discuss and possible action concerning set up and transfer of savings to a money market account

Discuss and possible action updating existing policy to require members to have their own shutoff valve on their side of the meter tabled from September meeting

Discussion and possible action to convene in Executive Session pursuant to 25 O.S. 2021, § 307(B)(1), to discuss increase in pay rate of Jesse Dry.

- a. Vote to enter Executive Session.
- b. EXECUTIVE SESSION pursuant to 25 O.S. 2021, § 307(B)(1).
- c. Vote to exit Executive Session.
- d. Possible action regarding item(s) discussed in Executive Session.

Name of person posting this Notice:

Brian Blair

Brian Blair

Office



STATE OF OKLAHOMA, Cherokee County

Filed for record on the 9th day

of October, 2024, at 2:23 P M

Cheryl A. Trammel, County Clerk

L Gatewood Deputy

Notice posted this 10th day of October, 2024 at 1:00 p.m., at the Plant Office, 20102 W Cookson Bend Rd, Cookson, OK.