

NOTICE OF REGULAR MEETING
AND AGENDA FOR
CHEROKEE COUNTY RURAL WATER DISTRICT 13

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Rural Water District 13 of Cookson, Oklahoma will hold a regular Board Meeting Thursday, November 21st, 2024 at 1:00 p.m. at the Water Plant Office located at 20102 W Cookson Bend Rd, Cookson, OK 74427.

AGENDA

The following is business for consideration by the Board of Directors at the above meeting:

NOTE: "Possible action" includes, but is not limited to, approval, authorization, adoption, rejection, denial, amendment, taking no action or tabling the item for disposition at a later date or time.

ROLL CALL

CONSENT AGENDA

1. Approval of Minutes from October Regular Meeting
2. Payment of Claims- Jack Roye
3. Financial Report- Jack Roye
4. Cut-offs- Hisham Sokhun
5. Forfeitures- 2036 Ennis
6. Adjustments- none
7. New Memberships/Transfers for approval- 2096 MacIver, 2098 Sanders, 1327 Steven Cross (transfer)

UNFINISHED BUSINESS

Discussion, Action, Report:

1. Operator Report – Jesse Dry
2. Office Report – Brian Blair
Completed water loss audit report and emergency response plan thus completing the Oklahoma Environment Quality assessment for the DWSRF loan process.

NEW BUSINESS

Discussion & Action:

Discuss and possible action reference Jonathan Pipkins (Myers Engineering) - Update on current projects. Discuss possible action regarding the current Hwy project, the intake dock project and the new storage tank project.

Discuss and possible action concerning approval of ODOT pay application #1 for Hwy project J/P 32097 B&H Construction LLC and ODOT Claim #11 with Myers Engineering.

Discuss and possible action concerning removing Jacque Cialone from the Armstrong Bank credit card xxxxx-8087 and replacing with Hisham Sokhun as an authorized user.

Discuss and possible action concerning changing the cost of a new membership/meter to one that better reflects current actual costs to the district.

Discuss and possible action concerning waiver of deposit for existing members opening additional accounts, especially those with deposits already refunded for prompt payment history.

Discuss and possible action concerning Christmas bonus for employees.

Discussion and possible action to convene in Executive Session pursuant to 25 O.S. 2021, § 307(B)(1), to discuss increase in pay rate of Jesse Dry and Brian Blair.

- a. Vote to enter Executive Session.
- b. EXECUTIVE SESSION pursuant to 25 O.S. 2021, § 307(B)(1).
- c. Vote to exit Executive Session.
- d. Possible action regarding item(s) discussed in Executive Session.

Name of person posting this Notice:

Brian Blair

Brian Blair

Office



STATE OF OKLAHOMA, Cherokee County

Filed for record on the 19th day
of November, 2024, at 10:07A M

Cheryl A. Trammel, County Clerk

U. Gatewood Deputy

Notice posted this 19th day of November, 2024 at 1:00 p.m., at the Plant Office, 20102 W Cookson Bend Rd, Cookson, OK.