

NOTICE OF REGULAR MEETING
AND AGENDA FOR
CHEROKEE COUNTY RURAL WATER DISTRICT 13

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Rural Water District 13 of Cookson, Oklahoma will hold a regular Board Meeting Thursday, November 20th, 2025 at 1:00 p.m. at the Water Plant Office located at 20102 W Cookson Bend Rd, Cookson, OK 74427.

AGENDA

The following is business for consideration by the Board of Directors at the above meeting:

NOTE: "Possible action" includes, but is not limited to, approval, authorization, adoption, rejection, denial, amendment, taking no action or tabling the item for disposition at a later date or time.

ROLL CALL

CONSENT AGENDA

1. Approval of Minutes from October Regular Meeting
2. Payment of Claims- Jack Roye
3. Financial Report- Jack Roye
4. Cut-offs-
5. Forfeitures- Holmes 1759
6. Adjustments- 1233 Black- \$90.97/\$323.92, 1585 Pringle- \$342.87/691.04
7. New Memberships/Transfers for approval-

UNFINISHED BUSINESS

Discussion, Action, Report:

1. Operator Report – Jesse Dry (plant operations/line maintenance)
2. Office Report –
3. Revised 271 #18 (signed by the Chairman)

NEW BUSINESS

Discussion & Action:

Discuss and possible action reference Engagement Letter with NEO Accounting for 2025 independent audit
Discuss employee stipend

Name of person posting this Notice:

Katelyn Watson

Katelyn Watson

Office

Notice posted this 18th day of November, 2025 at or before 1:00 p.m., at the Plant Office, 20102 W Cookson Bend Rd, Cookson, OK.



STATE OF OKLAHOMA, Cherokee County
Filed for record on the 18th day
of November, 2025, at 9:15 AM
Cheryl A. Trammal, County Clerk
Cheryl A. Trammal Deputy

Katelyn

November 20, 2025 Water Board Notes

Payment of Claims – One more check to Quicksilver & K & M

Financial Report – Jack suggests we keep putting money back. Discussion regarding a tower project and the upcoming meter project. 12/3/25 9 AM Annual Budget Meeting

Operator Report – A few small leaks related to drill through water lines. 2022 Chevy Truck needs body repairs which insurance will pay for less deductible. Needs new transmission and radiator. Total cost \$8800. Approved. Katelyn would like to work 8:30 am to 2:30 pm without taking a lunch Monday through Thursday. Board has no problem with this. Sham to post hours on facebook.

Tabled “Discuss and possible action reference Engagement Letter with NEO Accounting for 2025 independent audit”

Meter holder “Naria” wants to make payments on \$1800 fee for new water meter on a rental property. Board explained we have no policy for making payments.

December Stipend discussed. Voted to approve same amount as last year for Sham and Jesse. Discussed the fact that we have no PTO policy. To discuss further at next meeting.