

**Minutes of Meeting of Directors
Cherokee County RWD 13
21642 W Cookson Bend Rd - Cookson, OK 74427
Thursday March 7th, 2024 at 9:00 am**

Directors: Norm Shipley, Cory Beights, Pat Williams, Susan Creswell, Tim Bowmar
Staff: Jesse Dry, Hisham Sokhun

sts:

Pursuant to the laws of the state in which this corporation is organized, and its bylaws, a meeting of the Directors of the Corporation was held at Cookson Fire Department 21642 W Cookson Bend Rd Cookson, OK on March 7th, 2024 per the agenda posted March 4th, 2024 at 3:00 p.m. pursuant to public notice requirements thereof in writing and posted on the gate of the Business office. Present at the meeting was a quorum of Directors and have signed their names below. As evidenced by their signature the directors hereby waive any meeting notice that may be required.

The meeting was duly called to order by Norm Shipley at 9:00 a.m. A motion was made by Tim Bowmar to go to Executive Session, 2nd: Cory Beights, motion carried to wit: Susan Creswell, aye; Pat Williams, aye; Norman Shipley, aye.

Executive Session called to order by Norman Shipley at 9:01 am to discuss DEQ Rules and Regulations regarding operators and non-operators, supervision and licensure as related to personnel of the District.

Susan Creswell made a motion to move out of Executive Session and back into Special Session at 10:03 am 2nd: Tim Bowmar, motion carried to wit: Cory Beights, aye; Pat Williams, aye; Norman Shipley, aye.

Special Session called to order by Norman Shipley at 10:03

CONSENT AGENDA

Discussion, Action, Report:

After review of the Consent Agenda for March 7th, 2024 the following items of business were resolved:

1. Tim Bowmar will follow up with DEQ regarding Sham obtaining a non-certified helper license
2. Sham will not perform lab and Jesse will reach out to Keys for an operator with lab certification who can do the labs when Jesse is not available. Charge will be paid if needed.
3. Sham will keep the Board informed regularly by text to any member of the status of his efforts to obtain Sampling & Distribution License.
4. Sham will continue to work under direct supervision of Plant Operator.

on made by Tim Bowmar to accept the above 4 actions, 2nd: Pat Williams, motion carried to wit: Cory Beights, aye; Susan Creswell, aye; Norman Shipley, aye.

ADJOIURNMENT:

There being no further business before the Board, **Tim Bowmar made a motion to adjourn, Pat Williams seconded, motion carried unanimously. Meeting adjourned at 10:18 am.**

Respectfully Submitted,

Brian Blair

Brian Blair, Office

[Signature]

Board Director

[Signature]

Board Director

Susan Creswell

Board Director

[Signature]

Board Director

[Signature]

Board Director