

**Minutes of Meeting of Directors
Cherokee County RWD 13
20102 W Cookson Bend Rd - Cookson, OK 74427
Friday March 7th, 2025 at 11:00 am**

Directors: Norm Shipley, Cory Beights, Pat Williams, Susan Creswell, Tim Bowmar

Staff: Jesse Dry- Plant Superintendent; Hisham Sokhun- Operator;

Guests: Jonathan Pipkins (Myers Engineering), Mark Vance (K&M Welding), Gary Kimble

Pursuant to the laws of the state in which this corporation is organized, and its bylaws, a meeting of the Directors of the Corporation was held at CCRWD 13 20102 W Cookson Bend Rd, Cookson, OK on March 7th, 2025 per the agenda posted March 5th, 2025 at 11:00 a.m. pursuant to public notice requirements thereof in writing and posted on the gate of the Business office. The meeting was duly called to order by Cory Beights at 11:08 a.m. The following items of business were resolved:

ROLL CALL

NEW BUSINESS

Discussion, Action, Report:

Discuss and possible action reference acceptance of the winning bid for the pending intake dock replacement project: The winning and only bid for the intake dock project went to K&M Welding and Dock Service for \$619,623.00. This bid is significantly increased from the previous bid but does not include the original water tower improvements included in the original probable costs from Myers Engineering dated 3/27/2023. Jonathan Pipkins states that the OWRB probably needs to be advised of the change in the scope of the project. Jack Royce will call OWRB and find out if we need to file a change.

Regarding the skid project; it is advised the PLC needs to be replaced and the computer at the controls upgraded. Jonathan suggests a pre-bid meeting so bidders can see the unit we have. Delivery date will still be May 5-9, 2025. Board expresses concern about this near delivery date and still no contract for unloading and set up. Unit needs controlled environment and has a 30-day window for the hydrated filters. Jonathan states he can publish bid next Thursday, March 13, 2025. Memcor said a crane will not be necessary. Shipper states they can drop off container. Unknown if rental of the container is involved. Sham points out we are assuming bids come in close to what is estimated.

Per Jack Royce, comparison of previous bids and current bids:

	Past	Current
Dock	\$400,000	\$619,623
Plant	\$335,150	\$311,650- \$623,300 (50% increase)
Skid	\$648,000	\$648,000
ENG	\$230,000	\$230,000

Total: \$1,613,150 \$1,809,273- \$2,120,923

The Board noted that the loan obtained was based on 2023 estimates. We are two years into the project and no work has been done. This is a problem as CCRWD13 only has so much money to spend and the loan was based on 2023 probable costs from Myers Engineering. For this reason, it was requested Mr. Myers attend our next meeting to expedite finding a solution. We have already deleted the tower from this project. Jonathan Pipkins will attempt to arrange Mr. Myers attendance at our next meeting on March 20, 2025. Susan Cresswell made a motion to accept the bid from K&M Welding and Dock Services for \$619,623 providing Myers Engineering works with K&M and the CCRWD13 staff to review the bid as work progresses to see if prudent changes can be made to lower the costs without sacrificing the integrity of the project, 2nd: Pat Williams, motion carried to wit: Tim Bowmar, aye; Cory Beights, aye; Norman Shipley, aye.

Discuss and possible action reference updating administrators for online Armstrong banking accounts: Motion made by Norman Shipley to update Armstrong Bank records to show Hisham Sokhun as administrator on all online accounts, 2nd: Tim Bowmar, motion carried to wit: Susan Cresswell, aye; Cory Beights, aye; Pat Williams, aye.

Discuss and possible action concerning bulk water sale rates: Item tabled until March 20, 2025 Regular Board Meeting.

Jack Royce reviews the current Dock Project history. We are two years in since beginning of project planning, price increases have occurred. There are real issues with the filter skid project and the price increases in the dock project. We need a schedule from Myers Engineering for each stage of the filter skid project due to the time crunch, storing of filters in a climate-controlled area and the fast approaching May 5th delivery. Jack does not believe Myers has been a good custodian of public funds from January 2023 to now. The cost increase has been very high. We have had to cut the tower from the project and the cost has still drastically increased. Myers Engineering has a fiduciary responsibility to handle this project in a particular manner.

Jonathan Pipkins thinks Mr. Myers is aware of the situation. Pipkins states he believes we are an important project. Jack Royce recommends we have a conversation with John Young regarding the overages on this project and the time frame. Jack also recommends we do not sign for the filter skid if it gets here and there is no contractor in place to install it. Pipkins will talk to Mr. Myers on Monday regarding coming to the Board Meeting on March 20, 2025.

ADJOIURNMENT:

There being no further business before the Board, **Tim Bowmar** made a motion to adjourn, **Norm Shipley** seconded, motion carried unanimously. Meeting adjourned at 12:40 p.m.

Respectfully Submitted,

Brian Blair

Brian Blair, Office

Susan Cresswell

Susan Cresswell, Board Secretary