

**Minutes of Meeting of Directors  
Cherokee County RWD 13  
20102 W Cookson Bend Rd - Cookson, OK 74427  
Thursday June 19th, 2025 at 1:00 pm**

**Directors:** Norman Shipley, Cory Beights, Tim Bowmar, Pat Williams, Susan Cresswell  
**Off:** Jesse Dry- Plant Superintendent, Hisham Sokhun- Operator, Brian Blair- Office  
**Guests:** Jack Roye CPA

Pursuant to the laws of the state in which this corporation is organized, and its bylaws, a meeting of the Directors of the Corporation was held at CCRWD 13 20102 W Cookson Bend Rd, Cookson, OK on June 19th, 2025 per the agenda posted June 17th, 2025 at 1:00 p.m. pursuant to public notice requirements thereof in writing and posted on the gate of the Business office. Present at the meeting was a quorum of Directors and have signed their names below. The meeting was duly called to order by Cory Beights at 1:03 p.m. The following items of business were resolved:

**CONSENT AGENDA**

1. Approval of Minutes from May Regular Meeting: Motion: Susan Cresswell to approve, Pat Williams 2<sup>nd</sup>: motion carried to wit: Cory Beights, aye, Tim Bowmar, aye.
2. Payment of Claims- Jack Roye: Motion: Tim Bowmar to approve, 2<sup>nd</sup>: Susan Cresswell, motion carried to wit: Cory Beights, aye, Pat Williams, aye.
3. Financial Report- Jack Roye: Revenue is down year to date from last year. Usage is lower, possibly due to weather. Recommends rate study/ possible decrease after current projects are completed. Look into capital planning/grants for tower project- Cherokee Nation is a no go for now. Need to start with screening/hiring of engineer.
4. Cut-offs: 27 this period 9 current
5. Forfeitures: McNac 22, Hennington 1712, Tharp 1947- Motion: Tim Bowmar to approve, 2<sup>nd</sup>: Susan Cresswell, motion carried to wit: Cory Beights, aye, Pat Williams, aye, Norman Shipley, aye.
6. Adjustments- Sleepy Hollow RV 1950 \$102.15/\$233.65, Carpenter 1555 \$81.00/\$193.58 Motion: Tim Bowmar to approve, 2<sup>nd</sup>: Susan Cresswell, motion carried to wit: Cory Beights, aye, Pat Williams, aye, Norman Shipley, aye.
7. New Memberships/Transfers for approval- Dobbs 548 Rd, Stratton 535 Rd – Contact Jesse first with all new meter applications and all need septic inspection. Motion: Tim Bowmar to approve, 2<sup>nd</sup>: Susan Cresswell, motion carried to wit: Cory Beights, aye, Pat Williams, aye, Norman Shipley, aye.

**UNFINISHED BUSINESS**

**Discussion, Action, Report:**

1. Operator Report – Jesse Dry (plant operations/line maintenance)  
Contacted Chris Sams with Cherokee Nation reference the washed out line/ fiber cable on Bluetop. They have no money currently available to assist. Will patch as needed. Susan Cresswell will research funds for meter replacement. The District is looking into hiring a grant writer.
2. Office- Brian Blair  
\$100,000.00 RIG grant received and deposited on 6/12/25. Highlighted ODEQ Public Meeting on DDWSRF agenda, need invoices 224117-4 and 223051-15 signed. Need ODEQ Request for Variance approved: Motion: Susan Cresswell to approve, Pat Williams 2<sup>nd</sup>: motion carried to wit: Cory Beights, aye, Tim Bowmar, aye, Norman Shipley, aye.

**NEW BUSINESS**

**Discussion & Action:**

Discuss and possible action reference Jonathan Pipkins (Myers Engineering) - Update on current projects. Discuss possible action regarding the filter installation, RIG grant and the intake dock project.

Jonathan Pipkins was unable to attend, sent a packet detailing progress on Intake project and Filter Skid installation. Both projects are continuing satisfactorily.

Discuss and possible action to pursue litigation to join a PFAS “Per-and Polyflourinated Alkyl Substances” cost recovery action, at no cost to the District against the global manufacturers of the PFAS forever compounds. Motion: Tim Bowmar to join, 2<sup>nd</sup>: Pat Williams, motion carried to wit: Cory Beights, aye, Susan Cresswell, aye, Norman Shipley, aye.

Discuss and possible action concerning requiring a new deposit on reopened forfeited accounts- This is addressed in by-laws and will require changing at the annual meeting. No new deposit, all back charges plus 10% and a reconnect fee of \$75.00

**ADJOURNMENT:**

There being no further business before the Board, Cory Beights called the meeting adjourned at 2:16 p.m.

Respectfully Submitted,

*Brian Blair*

Brian Blair, Office

*X Susan Cresswell*

Susan Cresswell  
Board Secretary