

Minutes of Meeting of Directors
Cherokee County RWD 13
20102 W Cookson Bend Rd - Cookson, OK 74427
Thursday, January 18, 2024 at 1:00 pm

Directors: Norm Shipley, Cory Beights, Pat Williams, Susan Creswell, Tim Bowmar
f: Jesse Dry- Plant Superintendent; Hisham Sokhun- Operator; Brian Blair- office

Guests: Jack Roye CPA, John Carr, Sondra Baker

Pursuant to the laws of the state in which this corporation is organized, and its bylaws, a meeting of the Directors of the Corporation was held at CCRWD 13 20102 W Cookson Bend Rd, Cookson, OK on January 18, 2024 per the agenda posted January 16, 2024 at 1:00 p.m. pursuant to public notice requirements thereof in writing and posted on the gate of the Business office. Present at the meeting was a quorum of Directors and have signed their names below. As evidenced by their signature the directors hereby waive any meeting notice that may be required. The meeting was duly called to order by Norm Shipley at 1:09 p.m. The following items of business were resolved:

CONSENT AGENDA

Discussion, Action, Report:

After review of the Consent Agenda for January 2024,

1. Approval of minutes for December regular meeting: Motion: Susan Creswell made a motion to approve, 2nd: Tim Bowmar motion carried to wit: Cory Beights, aye; Norm Shipley, aye; Pat Williams, aye.
2. Payment of claims presented by Jack Roye: Include check to Myers Engineering for 59,996.60 Motion: Tim Bowmar to approve, 2nd: Susan Creswell, motion carried to wit: Cory Beights, aye; Norm Shipley, aye; Pat Williams, aye.
3. Financial Report: presented by Jack Roye: +year end closing
Discussed line extension/Cherokee Nation funding/preparing for audit... recommended raising capital amount
Motion: Susan Creswell to approve, 2nd: Tim Bowmar, motion carried to wit: Cory Beights, aye; Norm Shipley, aye; Pat Williams, aye.

UNFINISHED BUSINESS

Discussion, Action, Report:

1. Operator's report - Jesse Dry
Plant running poorly, most likely due to cold. Intake flow severely restricted. Possible partial shutdowns. Need new filters
MEMCOR can come for two days at a cost of \$7600.00 to possibly evaluate
Multiple breaks due to freeze/thaw- No Action
2. Office Report- Brian Blair
No bids received for surplus trailer
Still received 73 payments at office

NEW BUSINESS

Discussion, Action, Report

- 1 Chris Sams- Cherokee Nation: Three projects submitted to Indian Services (Treatment Plant, Rehab Project and Dock) Waiting for approval. 559 Rd Water Quality- partnership to provide
- 2 Discussed reviewing and updating bylaws- Moved to February regular meeting
- 3 Discussed changing calendar/ scheduled Board Meeting dates-days of week:
Article 12 Sec 1: change Saturday Annual Meeting to run concurrent with 3rd Thursday in April regular meeting
Article 6 Sec 1: denial of service... don't need Board Approval for cutoffs Motion: Cory Beights to approve, 2nd: Susan Creswell, motion carried to wit: Tim Bowmar, aye; Norm Shipley, aye; Pat Williams, aye.
- 4 Discussed need for new filter skid: Tabled till meeting with Myers Engineering/ moved to Feb 24 agenda

ADJOURNMENT:

There being no further business before the Board, **Cory Beights made a motion to adjourn, Pat Williams seconded, motion carried unanimously. Meeting adjourned at 2:50 p.m.**

Respectfully Submitted,

Brian Blair
Brian Blair, Office