

**Minutes of Meeting of Directors
Cherokee County RWD #13
20102 W Cookson Bend Rd - Cookson, OK 74427
Thursday, December 18, 2025**

Directors: Cory Beights, Susan Cresswell, Norm Shipley, Pat Williams

Staff: Hisham Sokhun, Operator, Jesse Dry Plant Operator

Guests: Jack Roye, Larry and Mary Westbrook, Ginger Garde

Pursuant to the laws of the State in which this corporation is organized, and its bylaws, a meeting of the Directors of the Corporation was held at CCRWD #13, 20102 W Cookson Bend Rd., Cookson, OK on December 18, 2025 per the agenda posted December 16, 2025 at 1:00 pm pursuant to public notice requirements thereof in writing and posted on the gate of the Business Office. Present at the meeting was a quorum of Directors. The meeting was duly called to order by Cory Beights at 1:00 pm. The following items of business were resolved:

CONSENT AGENDA

1. Approval of motion made by Susan to accept Special Meeting minutes 12/3/2025.
Motion by Susan to approve; 2nd by Norm. No dissenting votes.

3. Financial Report - Jack Roye states we are in good shape. Have approximately \$170,000 project money left that we can use on the Meter Project. Will need to offer out for bids on the meters, run ad in paper, and change the scope of the first letter. Motion made by Norm and 2nd by Pat to approve the Financial Report. No dissenting votes.

4. Cutoffs - List

5. Forfeitures - 2 forfeitures for #1649 and #1674. Motion made by Susan and 2nd by Pat to approve the forfeitures. No dissenting votes.

6. Adjustments - One adjustment presented for Coop. Leak has been repaired. Motion to accept the adjustment as presented by Susan, 2nd by Norm. No dissenting votes.

7. 2026 Meeting Schedule - Meeting Schedule for 2026 presented. Motion made by Susan, 2nd by Pat to accept meeting schedule. No dissenting votes.

8. Operator's report - The box has been placed on the intake, heater installed and insulated. Quiksilver swapped out stainless fittings for steel fittings on the skid. Have ordered 270 meters at \$372.79 each.

9. New auditor for annual report. Motion made by Susan to hire Drew Kimble, 2nd by Pat. No dissenting votes.

Executive Session at 1:28 pm to discuss office personnel.

Executive Session ended at 1:57 pm.

Hired Ginger Garde at \$12.00 per hour. Sham to call both applicants who showed up today.

ADJOURNMENT:

There being no further business before the Board, Cory Beights called the meeting adjourned at 2:00 PM.